

PrEP/PEP Navigator/HIV Risk Reduction Assessor

Position Summary:

Under the supervision of the Director, the PrEP/PEP Navigator is responsible for engaging clients at high risk of HIV/AIDS infection, transmission, and re-infection in HIV testing services and harm reduction assessment. The PrEP/PEP Navigator/HIV Risk Reduction Assessor will act as a liaison to other agencies and organizations including Yavapai County Community Health Services and other medical offices and participate on committees as requested.

As with all positions at Northland Cares, the PrEP/PEP Navigator/HIV Risk Reduction Assessor supports the values and mission of Northland Cares by demonstrating personal responsibility, respect for self and others, innovation through teamwork, dedication to caring, and excellence in customer service.

Supervisory Reporting Structure

The PrEP/PEP Navigator/HIV Risk Reduction Assessor reports to the Executive Director.

JOB SKILLS AND REQUIREMENTS

- Pre-Exposure Prophylaxis Navigator and Post-Exposure Prophylaxis Navigator
- Certified Technical Rapid HIV Tester (training provided by Northland Cares in collaboration with other agencies) HIV Risk Reduction assessor (training provided by Northland Cares in collaboration with other agencies)
- Ability to perform rapid HIV tests in compliance with Manufacturer's instructions.
- Ability to perform rapid HIV test in compliance with HIV Test Performance Standards as outlined in the HIV Testing Toolkit
- Due to the nature of this position and in accordance with CDC recommendations, HIV Testers must display the following qualities:
 - *Sincerity and commitment* - A dedication to program implementation accurately, according to defined procedures
 - *Literacy* – The ability to read instructions and record results is critical.
 - *Organizational skills* – Organizational skills are crucial to the quality HIV Outreach program management.
 - *Decision-making skills* – The HIV Outreach and Education Specialist must be at ease in program development and anticipate, recognize, and handle problems that might arise within the program.
 - *Communication skills* – The HIV Outreach and Education Specialist must be able to communicate sensitive and technical information with community organizations, as well as delivering potentially life-changing test results to clients, with a high degree of clarity, skill, and compassion.
 - *Maintaining personal boundaries* – due to the sensitivity required of this work, it is imperative that the HIV Outreach and Education Specialist maintains their personal boundaries as well as a sense of calm and competence to instill confidence in the person being tested
- Professional presentation with highly developed written and verbal communication skills
- The HIV Outreach and Education Specialist must have reliable transportation to commute to educational and training presentations throughout Yavapai County.



- Comfortable with a variety of professional settings, including presenting material to medical and human service personnel.

Preferred Qualifications:

- Knowledge, experience & expertise with data entry and electronic health records database platforms.
- Familiarity with HIV/AIDS including HIV Testing and PrEP/PEP
- Medical, public health, counseling, and/or social work background
- Bilingual English/Spanish

SCOPE OF WORK

- Develops, manages, and Implements the PrEP/PEP Navigation Program at Northland Cares
- Monitors, evaluates, and reports the PrEP/PEP Navigation Program's demographics, utilization, and performance and submits these findings to the appropriate organization or grant funding agency.
- Actively promotes HIV testing and PrEP/PEP education through contact with organizations in Yavapai County
- Thinks and operates proactively In engaging a wider population in education for PrEP/PEP and HIV testing
- Engages clients in, and provides rapid HIV testing and PrEP/PEP referrals within established guidelines at various locations, Including holding regular testing hours at Northland Cares
- Provides linkage to care through; assistance with Insurance enrollment referral, patient assistance program access, and monitoring of PrEP/PEP medication adherence and prescriber referral/follow-up for each PrEP/PEP client.
- Completes and submits required documentation for all PrEP/PEP consultations and HIV tests, per established guidelines.
- Maintains accurate and up-to-date activity logs and reports as required.
- Available evenings and weekends as necessary based on the event schedule.
- Acts as back up for front-line of testing events- engaging Individuals In being tested, signing people up, obtaining contact numbers for appointment alerts, etc.
- Actively pursues PrEP/PEP educational opportunities and partnerships within the medical community for establishing linkage to care Including but not limited to local hospital, local urgent care centers, private physician offices, and hospital physician care program.

PHYSICAL REQUIREMENTS

- Comfortable collecting blood samples using finger stick method
- Sitting, standing, and walking throughout the day for short to medium periods of time.
- Occasional lifting of 20-50 pounds
- Ability to set up tents, tables, chairs, and all supplies required at events